

+1 Commerce Syllabus

Commerce is a game of skill which everyone cannot play and few can play well.
...R.W.Emerson

1.General English

Books prescribed:

Time :3 Hrs. Theory :50 marks; CCE:25 marks; Total :75 marks.

PART- A

(Prose Lessons Meant for Intensive Study) 14 marks

1.Short answer questions (one line answer)4 out of 5 4 marks

from 5 different lessons.

2.Long answer questions on theme, incident , content , character etc.(50 to 60 words) (2 out of 4 from 4 different lessons). 6 marks

3.Seen passage for comprehension . Passage of 150 words followed by 4 questions , one on the name of the author and chapter , two single line comprehension questions , one on vocabulary (meanings of 2 out of 3 given words in simple English).

1+1+1+1=4marks

PART –B(Poetry) 6 marks

4.Central Idea (1out of 2) 2 marks

5.Comprehension questions on a given stanza (4 questions including a question on name of the Poet / Poem / Rhyme / Simile / Metaphor / Personification / Alliteration / Imagery etc. Of selected stanza). (one out of two given stanzas to be attempted.

PART – C

(Prose lesson Meant For Extensive Study) 10 marks

Supplementary Reader

6.Short answer questions (one line answer) 4 out of 6 to be answered from 6 different lessons . 4 marks

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7. Long answer (50 to 60 words) questions on character / incident / theme etc. (2 out of 4 to be answered from 4 different lessons). 6 marks

PART – D (Grammar & Translation)

12 marks

(Grammar to be text up to the extent of 50 % from prose lessons meant for intensive study only)

1. Do as directed.
(a) Prepositions (b) Determinations (c) Modals (d) Use of the same word as verb , noun, adjective, (e) Removal and use of too (f) Tenses (g) Voice (h) Narrations .
8 marks
2. Translation (of sentences from Punjabi to English) 4 marks

PART – E (Composition)

8 marks

1. Note – making / Message writing / Notice Writing / Advertisement writing (to attempt 1 out of the given 2). 4 marks
2. Letter writing (only Social and Personal) with internal choice. 4marks

PART-A (Lessons for Intensive Study)

1. Gender Bias
2. The Portrait of lady
3. Of Studies
4. Liberty and Discipline
5. A President Speaks
6. The Earth is Not Ours
7. Let's Not Forget the Martyrs
(Semester 1)
8. Water – A True Elixir
9. The First Atom Bomb
10. No Time For Feat

(Semester 2)

PART-B (Poetry)

1. Lines written in Early Spring
2. Mother's Day
3. Television
4. Upagupta
5. Confessions of Born Spectator
(Semester 1)
6. The Little Black Boy
7. A Thing Of Beauty Is a Joy For Ever

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(Semester 2)

PART –C (Lessons for Extensive Study)

1. An Astrologer's Day
2. The Tiger in a Tunnel
3. Sparrows
4. The Model Millionaire

(Semester 1)

PART-D(Grammar & Translations)

(a) Prepositions (b) Determiners (c)Models (d) Use of the same word as verb , noun and adjective (e) Removal and use of Too (f) Tenses (g)Voice (h) Narration (i) Translation.

(a, b , c, d, h ,g Semester 1 & e, h Semester 2)

PART-E (Composition)

(a) Note –making (b) Message writing (c) Notice writing (d)Advetisement writing (e) Letter Writing.

(b , c , e Semester 1 & a , d Semester 2)

2.General Punjabi

I think English is a fantastic, rich and musical language, but of course your mother tongue is the most important.....William Tyndale

Books prescribed:

1st Semester

pMjwbI lok- swihq

1. lok- gIq :- (1) suhwg (2) GoVIAW (3) isTxIAW (4) tpy (5) bolIAW[

2. lok _ kQwvW:- (1) imQ - kQwvW (2) prI -kQwvW (3) nIqI - kQwvW[

AMgryjI qoN pMjwbI ivc anuvwd

1. dPqrI SbdwvllI

2. bYNk syvwwW nwl sMbMiDq vwk[

3. rylvy syvwwW nwl sMbMiDq vwk[

4. kMipaUtr syvwwW nwl sMbMiDq vwk[

pqr :- 1 qoN 10 solv

1 qoN10 Ansolv

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ieSiqhwr:- swry; muhwvry:- 1 qoN 50

pYrw - rcnw :- 1 qoN 10 solv; 1 qoN10 Ansolv

2 smYstr

1. pMjwbI lok - swihq:-

(1) lok - gIq :- (6) Folw (7) mwhIAw (8) buJwrqW

(2) lok -kQwvW:- (4) dMq - kQwvW (5) pRIq kQwvW [

2. AMgryjI qoN pMjwbI Anuvwd :-

(1) vK - vK iviSAW nwl sMbMiDq SbdwvLI[

fwk syvwwW nwl sMbMiDq vwk[

bImw syvwwW nwl sMbMiDq vwk[

pqr:- 11 qoN 16 solv; 11 qoN 20 Ansolv; sdw -pqr:-
swry

pYrw-rcnw :- 16 qoN23 solv; 13 qoN 20 Ansolv; muhwvry:- 51
qoN 81.

Exam Pattern: Written :50; CCE: 25

Pattern of testing :- Strictly According to Punjab School Education Board.

3.Environmental Studies

Earth provides enough to satisfy every man's needs, but not every man's greed.
Mahatma Gandhi.

1st Semester :- Chapter :- 1 to 10 .

2nd Semester :- Chapter :- 11 to 16 .

Pattern of testing : Strictly according to P.S.E.B.

4.Computer Science

Computers are incredible fast, accurate and stupid. Human beings are incredibly slow, inaccurate and brilliant. Together they are powerful beyond imagination.

1st Semester :- Chapter :- 1 to 6 .

2nd Semester :- Chapter :- 7 to 9 .

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Pattern of testing Strictly According to P.S.E.B.

5.Accountancy

I need MBA for running my business; but I need CA to teach them how to run the business.
.....Rattan Tata.

Pattern :- Max. Marks :- 75; Theory :- 35 marks ; CCE :- 25 marks .

Practical :- 15 marks .

1st Semester: Chapter :- 1 to 12 .

2nd Semester : Chapter :- 13 to 20 .

Pattern of testing strictly according to P.S.E.B.

6.Business Studies

A business that makes nothing but money is a poor business.
.....Henry Ford.

Pattern :- Max. Marks :- 75; Theory :- 50 marks ; CCE :- 25 marks .

1st Semester : Chapter :- 1 to 6 .

2nd Semester ; Chapter :- 7 to 10 .

Pattern of testing strictly according to P.S.E.B.

7.Modern Office Practices

Pattern : Max. Marks :- 75; Theory :- 35 marks

CCE :- 25 marks . Practical :- 15 marks .

1st Semester : Part – 1: Chapter :- 1 to 11 .

2nd Semester ; Part – 2 : Chapter :- 1 to 8 .

Pattern of testing strictly according to PSEB guidelines.

8.Economics

An economist is someone who knows more about money than the people who have it.

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Pattern :- Max. Marks :- 75; Theory :- 50 marks; CCE :- 25 marks .

1st Semester :

Part – A : Chapter :- 1 to 5 .

Part – B : Chapter :- 1 to 6

2nd Semester

Part – B : Chapter :- 7 to 11 .

Pattern of testing strictly according to P.S.E.B.

PDE (Personality Development Evaluation)

*What you have, what you are.....your looks, your personality;
your way of thinking ...is unique. No one in the world is like
you. So capitalize on it.*

Max. Marks :- 100

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| 1. Leadership /Volunteer services . | 15 marks. |
| 2. Cleanliness and dress – up . | 15 marks. |
| 3. Behaviour with teachers and class-fellows . | 15 marks. |
| 4. Co – curricular activities . | 15 marks. |
| 5. Punctuality and regularity . | 15 marks. |
| 6. Sports activities . | 15 marks. |
| 7. Being helpful and Shubh Karman . | 10 marks. |