

Guidelines for the teachers:

- 1. We should try our level best to create teaching environment in the class. Teaching aids including Audio-visual aids should be used for direct teaching method.**
- 2. Our objective is the academic and mental growth of the students and not just getting the students passed through rote memory.**
- 3. Parents should be involved in the process of teaching by inviting their attention through notes to be given in the school diary.**
- 4. Teacher must plan his/her lessons for effective teaching.**
- 5. Try your level best to inculcate creativity and originality in students by organizing intra-class competition. Encourage role-play, project, debate (for and against), expressing one's views frankly.**
- 6. Avoid unnecessary rote-memory. Mental growth and personality development is our objective.**
- 7. English is taught as Communication Skill; so Listening and Speaking (ASL) should be given extra importance.**
- 8. Emphasis should be given on CLEANLINESS, NEATNESS, GOOD MANNERS AND PERSONALITY DEVELOPMENT.**
- 9. Of course inspite of all the aspects of all round growth our immediate goal is prepare the students for Examination. Teacher should have thorough knowledge of the syllabus and prepare the students accordingly by giving them daily, weekly and monthly tests.**
- 10. Teachers teaching subjects having practical must take the practical part seriously.**
- 11. Teacher Incharge is responsible for the whole class as far as the general and particular knowledge of each student is concerned. Class Incharge must know the academic performance of each student in every subject.**
- 12. BE A BEST ROLE-MODEL FOR YOUR STUDENTS.**

“A teacher affects eternity; he can never tell where his influence stops.” – Henry Adams.